



Registration Notes & Conditions of Enrolment for YMCA Wanakita

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Please read the information below before signing and submitting your registration forms.

REGISTRATION NOTES

1) Please note that reservations WILL NOT be held without proper deposits or paperwork. Reservations are on a first come first served basis. We also honour the commitment of previous campers in some programs and allow a period of time where they can pre-book their same session for the following year before we open it up for others.

2) Registration forms must be accompanied by either full payment OR by the appropriate deposit for your program. All balances are due by April 30th. Failure to comply with the payment schedule may forfeit your reservation. The participant must ensure that payment methods are valid until the final payment date.

3) Confirmation of registration will be sent to you upon receipt of completed registration forms and deposit. It is the responsibility of the participant to ensure that we have correct contact information.

4) Each season's programs have specific refund and cancellation policies related to dates of the program. Cancellations are subject to an administrative fee. Deposits as well as fees are non-refundable after the cut-off date outlined for your program. Please read your program information carefully. There will be no refund for participants leaving during their stay including those with homesickness. In case of major illness, injury or a serious family situation, a pro-rated refund will be credited to the participant. Participants arriving late or leaving early or for those asked to leave based on inappropriate or unacceptable behaviour are not eligible for refunds.

5) YMCA Wanakita will do their best to honour cabin-mate requests based upon participant age, program, and mutual request, however this cannot be guaranteed.

6) Transportation to and from Wanakita is the responsibility of the participant.

7) YMCA Wanakita reserves the right to cancel any programs if minimum numbers of participants have not registered for the program. Full refunds will be issued if this occurs.

CONDITIONS OF ENROLMENT

1) YMCA Wanakita is a shared experience for all to enjoy. Each of us can make it better for everyone by being considerate of others. All participants, volunteers and staff pledge to treat one another with respect and dignity. Behaviour that prevents others from enjoying a positive camp experience will not be tolerated. If necessary, campers or participants of any age from any season may be asked to leave due to inappropriate behavior. If this occurs, the camper's family will be required to transport them away from camp. Please ensure all YMCA Wanakita participants are aware of this. YMCA Wanakita could be 'home' for one day or one, two or four weeks and behaviour that would not be acceptable at home, school, work or community will not be tolerated at Wanakita.

2) In registering to attend YMCA Wanakita, permission is assumed for an adult, youth or child to participate in the full range of YMCA Wanakita activities and with this authorization, the General Manager and/or his appointed staff in the event of accident, injury or illness affecting the participant, to administer all medical and other procedures including admission to hospital and all other necessary treatment. YMCA Wanakita reserves the right to limit, restrict any camper from participating in any Wanakita program activity based on personal, medical or behavioural history or related risks.

3) It is understood that the participant may use their own equipment while on our site and that any damage to your own equipment or injury incurred from using such is not the responsibility of YMCA Wanakita and the YMCA of HBB.

4) It is understood that photographs and/or video taken at YMCA Wanakita may be used in promotional materials and therefore participants would consent to such use by YMCA Wanakita and the YMCA.

5) It is assumed that all participants are in good health and upon arrival at Wanakita have not been exposed to any communicable or infectious diseases. If it is found that this is not the case, at the sole discretion of YMCA Wanakita, and in consultation with local Public Health, participants would be asked to quarantine at Wanakita until health returns, or where necessary asked to return home.

6) After registration, important information will be sent regarding program schedules and waiver forms, what to bring to Wanakita and other policies (smoking, alcohol, visitors while at Wanakita, etc). It is expected that participants read and comply with this information so that their YMCA Wanakita experience can be as successful and rewarding as possible.

OUR PRIVACY POLICY

The YMCA of Hamilton/Burlington/Brantford and YMCA Wanakita respect the rights of individuals to the protection of their personal information. We appreciate your concern about your personal information, and believe ensuring the security of your personal information is an important part of our job. We strive to protect any personal information your Group gives to the YMCA of Hamilton/ Burlington/Brantford and YMCA Wanakita. If we ask you to provide us with any personal information, we will tell you the purposes for which we intend to use that information. We will not collect, use, or disclose your personal information without your written consent. We collect no personal information about you unless you choose to provide that information to us. We do not use techniques that collect personal information about you without your knowledge.

YMCA of Hamilton/Burlington/Brantford/YMCA Wanakita do not sell personal information they collect. We will not disclose your personal information to anyone else without your prior knowledge or consent, except with agents or contractors of YMCA of Hamilton/Burlington/Brantford who perform services for us, when required by a government body or agency, or as permitted by law. It is our intention to fully comply with the *Personal Information Protection and Electronic Documents Act (S.C. 2000, c. 5)*, for your benefit and ours.

YMCA of Hamilton/Burlington/Brantford's and YMCA Wanakita's purposes for collecting personal information include:

- a) To establish and maintain responsible relationships with its participants, members, donors, parents/guardians, staff and volunteers;
- b) To manage, develop and enhance YMCA operations, programs and services;
- c) To acknowledge gifts, issue tax receipts, and other administrative requirements including information requests;
- d) To process and collect fees for service;
- e) To assess participants' needs;
- f) To conduct participant satisfaction research;
- g) To determine program, service, employment or volunteer eligibility;
- h) To provide safe and secure YMCA environments;
- i) To collect data for statistical purposes;
- j) To better understand the changing needs of communities we serve;
- k) To communicate a range of programs, services, and philanthropic opportunities that benefit people we serve;
- l) For administration, management, strategic planning, decision-making, research, and allocating of resources within the YMCA;
- m) For fundraising and marketing; and
- n) To meet legal, regulatory and contractual requirements.